



4th European Agroforestry Conference

Agroforestry as Sustainable Land Use

28-30 May 2018, Nijmegen, The Netherlands



Oral Presentation Guidelines

Only Windows based computers (no MacBook) and PowerPoint software are used. So please provide us with a file compatible with these tools.

All presentations are to be sent to the organisers (margot@routine-nijmegen.nl) no later than 20th May, stating the day and the number of the parallel session. All presentations received in time will be pre-installed and tested on the computers. All other presentations can be installed in the break preceding your session. Please, also bring a copy of your presentation to the conference on a USB stick. It is not possible to use your own laptop.

Oral presentations are to be no longer than 10 minutes and are followed by a 5 minutes discussion. Please add a final slide to your presentation to point out how your findings contribute to “the transitions towards agroforestry as sustainable land use”.

Each session will be chaired by a moderator who will introduce the speakers and initiate the discussion. The moderator will be asked by the Organising Committee to strictly respect the timing.

The official language of the conference is English; therefore, all presentations must be made in English. Remember that most conference delegates are not native English speakers, therefore it is important to speak slowly and clearly..

Poster Presentation Guidelines

The maximum poster size is 90 cm wide and 190 cm high (portrait orientation).

At registration, presenters will be informed about where and when their poster will be displayed.

Poster authors will be required to be present at their poster during the allocated poster session. Each poster will be presented to the audience (3 minutes per poster).

The poster must contain (but not limited to) the following: title (positioned at the top) author(s) and institution(s) (underneath title), brief introduction, materials and methods, results, conclusions

A photograph of the presenting author can be included in the top right-hand corner to help the audience identify the author.

Make sure your message is clear and simple. Minimise the amount of text. The use of graphs, images, photographs and other figures is strongly encouraged.